

SHY-WY AMATEUR RADIO CLUB
Minutes of the meeting of March 12, 2013

The meeting was held at Arrow Antennas and was called to order at 7:01 PM by Ralph Zauner, N7CSO, Club President.

Self-introductions of persons attending the meeting were made. A group from the Carey Junior High School Radio Club attended the meeting.

MINUTES:

Minutes of the meetings of February 12, 2013 were approved with corrections.

TREASURES REPORT:

Tim Chapman, KB7MDF, Club Treasurer reported that the club had bank account balances of \$25,958.55 on January 22, 2013 and \$25,958.55 on February 26, 2013. He said that he paid Greg Rix \$775.00 for D-Star equipment and himself \$1,196.11 for repeater upgrades in December. Tim also reported that the latest bill from High West Energy, Inc. was \$27.60 and the account balance was \$98.33.

ARES/RACES:

Brian McNutt, N7BAM (Brian) reported that the exercise with Southeast Wyoming Search and Rescue scheduled for the previous Saturday had been canceled and had not yet been rescheduled.

Brian said he will attend Respond Wyoming in Riverton on March 23 through 25, 2013.

Brian also said that he will schedule an ARES/RACES meeting for some time in April.

TECHNICAL COMMITTEE:

Greg Rix, WB7GR (Greg) reported that everything is up and working.

Greg said that an attempt was made to make a link to Wheatland from the Pilot Hill repeater. The same interference problem was experienced as was experienced with the 147.705/147.105 MHz repeater, but the link worked.

He said that placing a repeater at the State Emergency Operation Center did not work.

Greg suggested that the club give a repeater to the Carey Junior High School Club, but made no motion.

BY-LAW REVISIONS:

The motion for Club By-Law Revision made by Greg during the last club meeting was voted on and the motion passed. A copy of the revised By-Laws is attached to these minutes. The club officers signed a copy of the revised By-Laws. This copy will be placed in the club permanent records.

SWARC Minutes
March 12, 2013

DMR REPEATER:

Rob Cleveland, N7EMA said that he had placed the DMR 429 MHz system on line on this day. It is located on the county water tower at Archer.

CAREY JUNIOR HIGH SCHOOL RADIO CLUB:

Paul Crips, KI7TS gave a report on club activities and what the club wanted to do.

ELECTION OF CLUB OFFICERS FOR THE YEAR APRIL 1, 2013 THROUGH MARCH 31, 2013:

Nominated for Club Secretary were Jackie L. Mitchell, N7MJ and Jon F. Jacquot, WA7BIL. Jackie L. Mitchell, N7MJ was elected Club Secretary.

Nominated for Club Treasurer were Beth A. Wood, KJ7FC and Timothy E. Chapman, KB7MDF. Beth A. Wood, KJ7FC was elected Club Treasure.

H. Rob Cleveland, N7EMA was the only member nominated for Club Vice President and was unanimously elected Club Vice President.

Nominated for Club President were Ralph Zauner, N7CSO and Gregory L. Rix, WB7GR. Gregory L. Rix, WB7GR was elected Club President.

UPCOMING EVENTS:

Field Day, which will be held on June 23 and 24, 2013, and Superday, which will be held on June 23, 2013, were discussed. Mike Whitmore, W7MEW said he would lead a group holding Field Day activities at the Horse Creek Community House. Ralph and Brian said they would lead a group providing a demonstration station at Superday.

The meeting was adjourned at 8:30 PM.

Respectfully submitted:

Jon F. Jacquot, WA7BIL, Outgoing Club Secretary

Shy-Wy Amateur Radio Club, Inc.

By-Laws

SECTION 1: MEMBERSHIP

- A. All persons interested in radio technique shall be eligible for membership
- B. To apply for membership provide contact information along with the appropriate dues, to any club officer to be turned over to the Treasurer for processing.
- C. Members with paid-up dues for the current year shall be considered members in good standing
- D. Membership shall be in one of the following categories:
 - a. Full membership - open to any licensed amateur radio operator
 - b. Associate membership - open to all other interested persons
- E. Full members in good standing shall enjoy all club privileges with rights to hold club office and to vote for club directors and officers
- F. Associate members in good standing shall enjoy all club privileges **except** the rights to hold office and to vote for club directors and officers
- G. Absentee Voting - voting by "Proxy" will be in accordance with Section 17-19-724 of the current WYOMING NONPROFIT CORPORATION ACT (see attachment 1)
- H. Annual membership dues (full or associate) shall be twenty five dollars (\$25.00) per year
- I. Family membership annual dues shall be thirty five dollars (\$35.00) per year. (Includes; primary member, spouse, and children 17 years of age or younger living at home)
- J. Individual youth membership is available to individuals 17 years of age or younger, annual dues beings seven dollars and fifty cents (\$7.50) per year
- K. Amateur operators licensed within the last 12 months are eligible for a one year membership in the club at no cost. This membership includes full member privileges
- L. Annual dues shall be payable on the first day of April in each calendar year. New members joining the club after October 1st, shall pay one half (1/2) of the annual dues.
- M. ARRL membership dues can be paid through the club at the current affiliated club rate offered by the ARRL
- N. In order to provide equal opportunities in membership and participation to all individuals, the officers and current members pledge and shall provide to all applicants the same opportunities as the club affords to all its present and future members based on the rules and By-Laws of the corporation. The corporation will not discriminate in membership and participation within the club or practices on the basis of race, color, religion sex, national origin, age, disability, military status or any other characteristic protected by law. Anyone found to be engaging in any type of discrimination or harassment will be subject to termination of said individuals' membership
- O. All members are encouraged to solicit guests to meetings, contributions to support the repeater stations and other activities

P. Members may be removed from membership for failure to abide by the By-Laws and rules, upon a two thirds (2/3) vote of the members present at any regular or annual meeting

SECTION 2: BOARD OF DIRECTORS

- A. The Board of Directors shall consist of the President, Vice-President, Secretary and Treasurer
- B. The Board of Directors shall also hold the respective position of Board of Directors as declared within the Articles of Corporation as filed with the state of Wyoming
- C. The Board of Directors of the club shall be members in good standing for at least one year and shall be elected by a majority of those present at the annual meeting held in March of each year
- D. Vacancies occurring between elections shall be filled by a special ballot at the next regular meeting after which a vacancy occurs
- E. Any director may be removed by a vote of two thirds (2/3) of the members present and voting at any regular meeting

SECTION 3: DUTIES OF BOARD OF DIRECTORS

- A. The President shall
 - 1. preside at all club meetings and conduct them according to the rules and By-Laws of the club
 - 2. decide all questions of order
 - 3. sign all official documents adopted by the corporation (and no others)
 - 4. form all committees for the corporation
 - 5. perform all other customary duties to the office of President
- B. The Vice-President (Activities Manager) shall
 - 1. Assume all duties of the President in the absence of the President
 - 2. Organize club activities
 - 3. Serve as liaison with the ARRL and encourage new stations to report activities to the club
 - 4. Maintain a program for the purpose of carrying out the functions of the Corporation
- C. The Secretary shall have the duty to
 - 1. Keep the By-laws of the Corporation and shall have the By-Laws with them at every annual, regular and special meeting. The secretary shall cause amendments, changes and additions to be noted thereon, and shall permit the official copy of the By-Laws to be consulted by members on request.
 - 2. Keep a record of all proceedings and at the end of the club year, provide copies of all minutes and pertinent documentation to the club historian
 - 3. Carry on all correspondence and read communications at each meeting
- D. The Treasurer shall have the duty to
 - 1. Keep an accurate account moneys received and expended, including all monies deposited by the club in any official institution or at any place whatsoever
 - 2. Keep an accurate inventory of all club assets

3. Submit an itemized statement of disbursements and receipts at each club meeting
4. Collect member dues and keep a roll of the membership
5. Propose an annual operating budget
 - a. The proposed annual operating budget will be prepared by the treasurer elected at the annual meeting to be presented to the membership for approval at April meeting
 - b. The proposed annual operating budget will not exceed the total of 24 times the established individual membership fee, plus an average of the last 12 months of recurring expenses (i.e. corporate filing fees, electric, site rent, post office box rental etc..) plus \$100.00
 - c. Any unused annual operating budget funds return to the treasury at the annual meeting (Funds not used do not carry over to the next budget/fiscal year)
6. Any expenditure (existing or proposed) outside of the operating budget requires authorization by the club membership at a regular or special meeting prior to payment
7. File the annual report with the Secretary of State (NLT October 1st) and file any tax return that may be required by the IRS
8. One month prior to the expiration of the term of office, the Treasurer shall cause the books and inventory to be audited by a committee of three (3) members of the club who shall be appointed by the President. A copy of the audit report shall be included in the permanent records of the club. At the expiration of the Treasurer's term of office, all property shall be turned over to the successor.
9. All checks or other forms of payment require the signature of two club officers

SECTION 4: PUBLIC RELATIONS

The club shall maintain a program to foster and guide public relations in channels favorable to amateur operation.

SECTION 5: MEETINGS

- A. All club business meetings shall be loosely based on Roberts Rules of Order
- B. Regular meetings shall be held at least once each calendar month at such time and place as the President may direct.
- C. The annual meeting shall be held in the month of March of each year. Twenty-five percent (25%) of the membership roll (in person or proxy) shall constitute a quorum for the transaction of any business at the annual meeting.
- D. Special meetings may be called by the President or upon the written request of five (5) or more members of the club. Notice of special meetings shall be given to all members of the club informing them of the time, place and business to be transacted at the special meeting.

SECTION 6: CLUB YEAR

The club year shall begin on the first day of April of each year. All officers shall take office on said date.

SECTION 7: AMENDMENTS TO THE BY-LAWS

Any changes, additions, or deletions of these By-Laws shall be consistent with the laws of the State of Wyoming, and shall be by majority vote of the members present and voting: provided that such an amendment has been reported to the members at an earlier meeting and thoroughly discussed at both meetings. Amendments shall take effect on passage.

SECTION 8: CONTROL OPERATOR OF CLUB STATION

Only members in good standing, with a valid amateur radio license for the equipment operated, may be control operators of any club station.

SECTION 9: Richard Wunder Scholarship

The club will donate one hundred dollars (\$100.00) each club year to the Richard Wunder Memorial Fund, University of Wyoming Office of Development. Post Office Box 3963, Laramie, Wyoming 82701, to the attention of Esther McGann or an appointee thereof.

SECTION 10: COMMITTEES

- A. All committees shall be appointed by the club President and will serve at his discretion. The committee chairman may be appointed by the President, or at the direction of the President, be elected by the committee members
- B. There are two standing committees with the following responsibilities
 1. The trustee of the station license (KC7SNO) is responsible for the accuracy of the club license and annual update of club frequencies with the Wyoming frequency coordinator.
 2. The club Historian is responsible for safekeeping of the pictures, cards, minutes and similar club documentation.
- C. Some suggested committees might include: activities, membership, RFI, technical, Emergency Preparedness (ARES® / RACES), public information officer (PIO), newsletter editor, field day, contest, education and training, nominating committee, net manager, hamfest, webmaster and equipment custodian.

SECTION 11: CLUB EQUIPMENT PURCHASE

- A. Prior to the “purchase vote” being taken by club members, a written description including specifications and prices shall be established for any radio equipment, repeater components, or similar items; the equipment specifications and pricing information shall be communicated to club members at:
1. a club meeting and/or
 2. via the club newsletter
- B. The equipment specifications and pricing shall also identify the person taking temporary delivery of the equipment. For documentation purposes, the sales receipt shall identify the SHY WY Radio Club as the owner of any new or used equipment. All descriptive and specification information and sales receipt for the equipment purchased by the club shall be retained by the secretary until forwarded to the club historian at the end of the club year.

_____ End of By-Laws _____

APPROVAL

In accordance with Section 7; We, the undersigned officers of the Shy Wy Amateur Radio Club, Inc., certify that these By-Laws dated March 12, 2013 were approved by a two thirds (2/3) majority vote of members present at a Shy Wy club meeting on March 12, 2013. With this approval, the former By-Laws of the Shy Wy Amateur Radio Club, Inc., are replaced in their entirety with this document effective March 12, 2013

Ralph Zauner, N7CSO, President

Tim Chapman, KB7MDF, Treasurer

Rob Cleveland, N7EMA, Vice President

Jon Jacqout, WA7BIL, Secretary